

Public Document Pack

Date of meeting Monday, 4th March, 2013
Time 7.00 pm
Venue Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffs ST5 2AG
Contact Louise Stevenson (01782 742250)

Grants Assessment Panel

AGENDA

PART 1- OPEN AGENDA

1 APOLOGIES

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive declarations of interest from Members on items included in this agenda.

3 MINUTES OF PREVIOUS MEETING (Pages 1 - 4)

To agree as a correct record the minutes of the meeting held on 11 December 2012.

4 Community Chest (Pages 5 - 10)

5 Small Grant Applications (Pages 11 - 28)

6 Cultural Grants (Pages 29 - 34)

7 URGENT BUSINESS

To consider any business which is urgent within the meaning of Section 100B (4) of the Local Government Act 1972.

Members: Councillors Bannister, Mrs Cornes, Eagles, Mrs Heames, Mrs Johnson, Stringer, Miss Walklate and Mrs Winfield (Chair)

'Members of the Council: If you identify any personal training / development requirements from the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Committee Clerk at the close of the meeting'

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

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GRANTS ASSESSMENT PANEL

Tuesday, 11th December, 2012

Present:- Councillor Mrs Joan Winfield – in the Chair

Councillors Bannister, Eagles, Mrs Johnson, Stringer and Miss Walklate

7. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs Cornes and Mrs Heames

8. DECLARATIONS OF INTEREST

There were none.

9. MINUTES OF PREVIOUS MEETING

Resolved:- That the minutes of the meeting of the Panel held on 17 September 2012 be approved as a correct record.

10. COMMUNITY CHEST

Consideration was given to a report advising of those Community Chest applications processed for the period April 2011 to December 2012.

The Committee also considered applications from Wye Road Community Centre and Madeley and District Community Association and a proposal that the criteria for dealing with Community Chest applications be amended to read as follows:-

“The Community Chest cannot support the activities of public sector bodies, for example school or social services activities”.

The attention of the Panel was also drawn to a complaint made by Audley Parish Council about the way in which the Panel had dealt with an earlier application choosing not to support the Parish Council’s recommendation that no grant be made. The Panel had resolved to support the application.

Resolved:- (a) That the Panel notes the applications received and processed to date.

(b) That the application submitted by Wye Road Community Centre for £900 towards the costs involved in putting on a Senior Citizens Christmas Party (decorations/entertainment/food) be supported.

(c) That although the application submitted by Madeley and District Community Association does not fully accord with the Panel’s criteria, the Panel recognises that special circumstances exist to warrant a support for the application in the sum of £300.

(d) That in respect of the application made by Wye Road Community Centre the applicants be advised that every effort should be made to retain the decorations purchased from the grant awarded for use in future years.

Grants Assessment Panel - 11/12/12

(e) That the proposed amendment to the Panel's criteria as indicated above be approved.

(f) That the complaint from Audley Parish Council be referred to the Council's Internal Audit Section for investigation.

11. SMALL GRANT APPLICATIONS

Consideration was given to four applications for financial assistance from the Small Grants scheme.

Resolved:- (a) That the following grants be approved:-

<u>Organisation</u>	<u>Amount</u> £
Vitalise/Respite Care Breaks For Disabled People and their Carers	1179.75
North Staffs Polish Day Care Centre(NSPDCC)-Day Care Sessions	1250.00

(b) That in respect of the grant made to the North Staffs Polish Day Care Centre the applicants be informed that the grant should not be used in connection with religious activities.

(c) That consideration of the application submitted by Mow Cop Residents Association (Boiler upgrade at St Thomas Community Hall) be deferred to enable the applicants to provide information about the organisations that currently use the Hall together with details of its booking policy.

(d) That consideration of the application submitted by North Staffs Asperger and Autism Association (NSSAA/Childrens Social Link Club) be deferred to enable the applicants to provide details of the venues that it is proposed to use if the project goes ahead.

12. CULTURAL GRANTS

The Committee considered three Cultural Grant applications:-

Resolved:- (a) That a grant of £850 be awarded to Dove Bank Primary School PTFA towards the costs involved in putting on an Arts and Science Week at the school.

(b) That due to the applicant not providing the information requested by the Panel at its last meeting, no grant be awarded in respect of the application submitted by CEDARS (Pupil Referral Unit).

(c) That no grant be awarded in respect of the application submitted by Freerange Theatre Company because the applicant, as a private company, is ineligible.

13. URGENT BUSINESS

The Chairman agreed that the following Small Grant application should be treated as urgent business within the meaning of Section 100B (4) of the Local Government Act 1972 in the special circumstances that the applicants(Newcastle Community Transport) were required to carry out urgent repairs to its three vehicles.

14. SMALL GRANT APPLICATION

The Committee was advised of its earlier resolution to award a grant of £1875.00 to Newcastle Community Transport to install replacement retractable passenger steps on one of their mini-buses.

The total cost of completing those works was £1445.00 leaving an unspent balance of £430.00. The organisation had contacted the Council asking that they be allowed to use that amount to meet the cost of urgent works to their mini-buses as indicated at the meeting.

Resolved:- That Newcastle Community Transport be granted permission to use the unspent balance of £430 from the amount originally awarded to them to meet the cost of urgent health and safety repairs to its mini-buses.

COUNCILLOR MRS JOAN WINFIELD
Chair

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COMMUNITY CHEST

Submitted by: Sara Shuker

Portfolio: Resources & Efficiency

Ward(s) affected: All Wards affected

Purpose of the Report

To inform Members of Community Chest applications processed at the time of writing this report for the period April 2012 to March 2013.

Recommendations

- (a) That the Panel notes the applications received and processed to date.
- (b) That the Panel receives an Audit Report re. Community Chest procedures.

Reasons

The Audit Report requested by the Grants Assessment Panel at the December 2012 meeting has been completed.

1. **Background**

1.1 87 applications had been received for the financial year 2012/13 from 16 Locally Based Bodies: -

- A Total of £47,731.24 has been granted in grants from £67,908.76 applied for.
- 45 received full grants applied for, 32 received partial grants, 7 applications refused, 1 application was withdrawn, 2 awaiting further information

1.2 Grants Assessment Panel at the December 2012 meeting referred an objection made by Audley Parish Council regarding a Community Chest decision to the Borough Council Internal Audit section. The Audit Report has been completed and is attached for consideration.

2. **Issues**

2.1 The recommendations from the Internal Audit Report need to be considered with a view to any changes required to the Community Chest processes.

3. **Options Considered**

N/A

4. **Proposal**

4.1 Members consider the Audit Report's recommendations and any changes thereof.

5. **Reasons for Preferred Solution**

N/A

6. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

6.1 All applications approved cover a range of the Sustainable Community Strategy and Corporate Priorities

7. **Legal and Statutory Implications**

N/A

8. **Equality Impact Assessment**

N/A

9. **Financial and Resource Implications**

9.1 A breakdown of the current budgets for the Locally Based Bodies 2012/13

10. **Major Risks**

N/A

11. **Key Decision Information**

N/A

12. **Earlier Cabinet/Committee Resolutions**

N/A

13. **List of Appendices**

Appendix A - Audit Report re. Community Chest.

15. **Background Papers**

Applications made from April 2012 to March 2013



Community Chest Briefing Note 2012/13

February 2013

To: Head of Business Improvement and Partnerships, Mark Bailey
Grant Assessment Panel
CC: Partnerships Officer (Community Development), Robin Wiles

Re: APC 1213 05, Internal Audit Review

Following the request from the Grant Assessment Panel for an independent review of the grant decision process in relation to Audley Cricket Club's grant request, reference APC 1213 05, the Borough Council's Internal Audit department have undertaken this and the findings are documented below.

Internal Audit has made contact with relevant Borough Council Officers, as well as with the Clerk and Chair of Audley Parish Council.

In summary, the following is Internal Audit's understanding of the events that have passed in respect to APC 1213 05:

Audley Cricket Club applied to Audley Parish Council for a grant on 12 September 2012 (ref. APC 1213 05). Audley Parish Council, at its meeting held on 20 September 2012, recommended to the Borough Council that the application not be granted.

Minutes of the meeting of Audley Parish Council dated 20 September 2012 identify that the reason for the objection was that Audley Cricket Club are in the fortunate position of being able to employ a professional cricketer at a 'substantial cost' to the Club.

Following the review of this decision, the Borough Council officers' conclusion was that the Parish Council's recommendation is overturned, and the grant awarded. This decision was made on the basis that the reason for the Parish Council's original decision was unsound.

Audley Parish Council notified the Borough Council by e-mail on 28 October 2012 of their objection to the Borough Council's decision, which was followed up by a formal letter dated 24 November 2012 to the Chair of the Grants Assessment Panel.

The basis of the Parish Council's objection was that rather than inviting the Parish Council to offer a more detailed explanation of the refusal, Borough Council Officers overruled the decision without further consideration and furthermore did not notify the Parish Council of the decision to overrule.

Audley Parish Council's objection was referred to the Grants Assessment Panel meeting held on Tuesday 11 December 2012. The Panel decided that it would be appropriate to refer the matter to the Borough Council's Internal Audit department for investigation and an independent review.

Was Audley Parish Council's decision appropriate?

The Parish Council's decision to recommend that the grant in respect of Audley Cricket Club should not be approved was based on the local knowledge of the Club, and the fact that they employ a professional cricketer for league games. In order to identify whether the Parish Council's decision was justifiable, a review of the application alongside the Community Chest guidelines was undertaken.

The Community Chest guidelines state, amongst other things, that:

- Groups receiving Community Chest grant awards will have to have an organisational bank or building society account with a minimum of two signatories. Applicants will also be required to provide a copy of their most recent statement of accounts for the "locally based body" to see;
- Community Chest cannot fund activities that are eligible and able to apply for a Sports Council grant (e.g. sports equipment or training), but can fund the running costs of sports clubs;
- Applicants can apply to more than one locally based body for projects that cover more than one area, although a total of grants exceeding £1,000 will only be supported in exceptional circumstances. Applicants cannot apply to all locally based bodies for borough-wide projects;
- Community Chest can fund both revenue (on going, such as rental and staff) and capital (one-off, such as equipment) expenditure; and
- Groups applying for Community Chest grant awards will have to demonstrate the support of or relevance for, people/communities who will be directly affected by the project, particularly local residents.

The review of the guidelines highlighted that at no point does the financial position of the applicant need to be considered. The only financial requirement of the Community Chest guidelines is to ensure that there is an organisational bank account with two non-related signatories and that the latest financial accounts are provided for the Parish Council to see.

In addition, the minutes of the meeting of Audley Parish Council indicate that the main reason for refusal of the grant was that the Cricket Club incurs a substantial cost in respect of having a professional cricketer as a player. The Parish Council is ultimately not responsible for, nor required to judge, how the Club manages their finances.

It is possible to 'understand' the thought process behind the Parish Council's decision to refuse the grant recommendation to the Borough Council, as they may feel that other less fortuitous Organisations may also need financial support through the Community Chest grant. However at no point does the Community Chest guidelines require this to be considered and instead as a default, applications are effectively to be considered upon their individual merit on a first come, first considered basis.

As such, from the outside, the decision by the Parish Council was inconsistent with the documented guidelines.

Was the decision by Borough Council Officers to overturn the Audley Parish Council's decision justified?

As stated above, the Parish Council's decision, from an independent perspective, and solely based upon the requirements of the Community Chest guidelines, is considered to be incorrect. Therefore it is appropriate for the Borough Council Officers to consider this application again.

Based solely on the Community Chest guidelines, the Borough Council Officers were correct in overturning the recommendation and subsequently approving the grant application.

To further enhance the Borough Council Officers' decision, a review of past approved grants across the Borough were considered in order to ascertain if a precedent had previously been set for either the approval or rejection of similar capital items.

The review of past applications identified that there have been seventeen other instances, Borough-wide, of grant approvals by the Locally Based Bodies that are similar in nature to the application by Audley Cricket Club. In particular grant application CCC 1213 02 is another example of Cricket Club applying for equipment to run the club.

Did Borough Council Officers inform relevant parties as per the documented procedures?

Following a review of the Community Chest Guidelines and the communication trail between the Borough Council and the Parish Council it is in our independent opinion that all procedures were followed correctly.

Are there any significant controls that have been omitted?

Following the review of the Community Chest Guidelines there are no significant procedures that appear to be omitted. However there are in our opinion some points to note that should be considered.

Firstly, there is no documented process whereby a Locally Based Body can appeal the decision to overrule their initial decision. There is however a process for the applying Organisation to appeal if rejected, and this is documented and made available to the Organisation. Although we do not believe that an entirely new documented procedure should be produced for Locally Based Bodies to appeal a Borough Council decision to overrule their initial decision, it may be beneficial to incorporate a section within the Community Chest Guidelines which merely states that if the Borough Council Officers overrule the Parish Council decision, they will first meet to discuss the differing opinion. Ultimately however the final decision is to be made by the Borough Council.

Another point to note is that although the Community Chest Guidelines make reference to the requirement for the applying Organisation to provide evidence of both a bank account and their latest financial accounts, they do not then make reference to:

- Why these are required;
- Whether poor financial performance should be considered more or less favourably in order to support the community; and

- Whether the general financial position of the applicant should be considered relevant in the decision making process.

Following discussions with Borough Council Officers this last bullet point was indicated as being irrelevant, as the Community Chest grant is not means assessed, and is available to any Organisation, whatever their financial history. It may therefore be beneficial to make it clear within the guidelines that grant applications are not means tested, to ensure 100% transparency.

If there are any further queries raised or points of clarification required with regard to this briefing note, please do not hesitate to contact me.

Liz Dodd
Audit Manager
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SMALL GRANTS

Submitted by: Robin Wiles, Partnerships Officer (Community Development)

Portfolio: Resources and Efficiency

Ward(s) affected: All Wards

Purpose of the Report

To consider applications submitted to the Small Grants scheme for the final quarter of 2012/13.

To consider any issues regarding the policy and procedures for Borough Council grants.

Recommendations

- (a) That the Panel considers the applications submitted with a view to determining whether a grant should be awarded, and if so, at what level.**
- (b) That the Panel receives a report on Green Grants expenditure to date.**
- (c) That the Panel considers reallocation of any underspend from one grant budget to another, if appropriate.**
- (d) That the Panel notes the indicative grants budgets for 2013/14.**
- (e) That the Panel considers a proposal regarding the Grants Appeals procedure.**

Reasons

Grants Assessment Panel's remit is to determine which of the grant applications meet the Council's Corporate Priorities and merit an award.

The proposed 2013/14 budgets for grants are to be considered by Full Council on 27 February 2013.

An Appeals procedure was adopted by the Grants Assessment Panel on 7 September 2010. Officers wish recommend a review of the process.

1. Background

- 1.1 The Small Grants budget for 2012/13 is £22,000.00.
- 1.2 Voluntary & Community groups can apply for a grant of up to £2,500.00.
- 1.3 At the Panel meeting of Tuesday 11 December 2012, the second tranche of a grant that had been approved for an initial 50% grant at the June 2012 meeting was approved at totalling £1,025.00.
- 1.4 The balance in the budget therefore stands at £10,306.25.
- 1.5 There are also three grant applications deferred from previous meetings for consideration at this final meeting of the financial year totalling £4,682.27 – one of the applicants has reduced the amount requested, bringing the total down to £2,937.00.

- 1.6 The balance in the Green Grants budget is reported to the final Panel meeting of the financial year.
- 1.7 The Panel have the authority to move money between grant budgets, during the final quarter of the financial year when the following apply:-
- The amount being moved is no more than the maximum level of grant that applies to the grant scheme from which it is being moved.
 - There are sufficient funds left in the budget for the grant scheme from which money is moved after all applications to that scheme have been considered, and there are insufficient funds left in the budget for the grant scheme to which money is moved to fund valid applications to that scheme at the level that the Grants Assessment Panel would wish to award.
- 1.8 The proposed budget for grants for 2013/14 are to be considered by Full Council on 27 February 2013 as part of the overall budget proposal.
- 1.9 An Appeals procedure was approved in September 2010, and is due for a review.
2. **Issues**
- 2.1 Twelve applications have been received for submission to this meeting, in addition to three deferred applications.
- 2.2 One application that was deferred from the September 2012 meeting is re-submitted to this meeting; two applications that were deferred from the December 2012 meeting are re-submitted to this meeting.
- 2.3 For information about applications for consideration for this meeting, please see Appendix One.
- 2.4 A summary of the Green Grants budget as of 13 February 2013 is attached as Appendix Two. This indicates that there is a current balance of £2,507.52 in the budget, but with five applications at a total of £1,250.00 that could still be issued, which would leave a balance of £992.48.
- 2.5 The Panel can consider moving unspent funds between grants budgets if appropriate. In the case of Community Chest and Green Grants, there may be further grants issued after the Panel meeting; any decision to reallocate funds from those budgets will therefore have to be provisional and dependent on the final budget situation as of 31 March 2013.
- 2.6 The following budget for grants for 2013/14 is being proposed within the overall budget, to be determined by Full Council at its meeting on 27 February 2013:-
- Community Chest, £60,000
 - Cultural Grants, £14,360
 - Green Grants, £4,750
 - Homelessness Grants, £17,500
 - Non Specific Small Grants, £22,000
- 2.7 An Appeals Procedure was approved by the Grants Assessment Panel at its meeting held on 7 September 2010. Officers wish to recommend consideration of the establishment of a Reserve Fund to cover the contingency that an Appeal is successful and a grant awarded thereof. A discussion document is presented for consideration.

3. **Options Considered**

3.1 For each application, Panel can award:-

- Full grant.
- Partial Grant.
- No Grant.
- The option to defer a decision is not available since this is the final Panel meeting of the financial year.

3.2 The Panel can also, since this is the final meeting of the year, move unspent money between budgets.

4. **Proposal**

4.1 The applications received are from eligible organisations, and contribute towards meeting the Council's Corporate Priorities and the priorities of the Sustainable Community Strategy.

4.2 Members consider each application on its merits, taking into account other possible funding options that applicant may be able to apply to, and with cognisance of the funds left in the 2012/13 budget.

5. **Reasons for Preferred Solution**

5.1 There may be other sources of funding to which applicants can be directed should they be awarded no grant, or a partial grant.

6. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

6.1 All the applications for consideration meet both Corporate Priorities and those of the Sustainable Community Strategy – please see the applications for further details.

7. **Legal and Statutory Implications**

Not applicable.

8. **Equality Impact Assessment**

8.1 All applications, if awarded, would be expected to have a positive impact on the communities that they benefit.

9. **Financial and Resource Implications**

9.1 The annual budget for the 2012/13 Small Grants scheme is £22,000.00. The current balance stands at £10,306.25.

9.2 Applications for consideration by the Panel for this meeting total £25,391.05; if all applications were approved for a full grant that would leave a deficit of **£15,084.80**.

10. **Major Risks**

Not Applicable.

11. **Key Decision Information**

- 11.1 Twelve of the applications for consideration potentially affect all Wards; one primarily affects Newchapel Ward, one primarily affects Halmerend Ward, and one primarily affects Keele Ward.

12. **Earlier Cabinet/Committee Resolutions**

Not Applicable.

13. **List of Appendices**

Appendix A - Small Grants details
Appendix B - Application 2012/13 Record
Appendix C - Green Grants summary as of 13.2.13
Appendix D - Grants Appeals Procedure
Appendix E - Grants Appeals Procedure discussion paper

15. **Background Papers**

Copies of applications forms will be e-mailed to Panel members in advance of the meeting. Hard copies will not be made available to reduce printing costs, but can be viewed in advance - please contact Robin Wiles on 742493 or robin.wiles@newcastle-staffpartnership.org.uk.

REF	APPLICANT	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	AREA OF IMPACT	RECOMMENDATION
Deferred from September 2012 meeting.								
SG 1213 08	Sandbourne Training & Development CIC.	£238.20. (Initial application £1,983.47). Since the original application, funding from other sources has secured most of the items requested. A projector for presentations is still needed.	Support for Women into Jobs. Sandbourne Training & Development CIC is a new Community Interest Company that aims to provide mentoring & training in North Staffordshire to unemployed individuals and to small companies. They are applying for funds to develop and deliver workshops and subsequent support for women in disadvantaged areas of Newcastle-under-Lyme to assist them either into entering employment or to help them with self-employment and volunteering. Consideration of this application was deferred to enable the applicant to provide more information.	£1,983.47.	No.	£1,745.27.	Borough-wide.	£238.20.
Reason for deferment & applicant's response.								
<p>1) <u>How clients would be referred from Jobcentre Plus and other organisations.</u></p> <ul style="list-style-type: none"> ➤ Registered with Jobcentre Plus, therefore referrals directly from advisers. ➤ Linked with other organisations, e.g. Changes Health & Wellbeing, who circulate information, including Work Programme providers. <p>2) <u>What further evidence there is of the need for the project, and on what basis have you determined the number of women that the project would provide assistance and support to.</u></p> <ul style="list-style-type: none"> ➤ Part of a wider support project to deliver short courses to help people back into work or self-employment. This receives European funding which doesn't cover the one-to-one support element covered in this application. ➤ This project would provide additional one-to-one support to reduce the number of non-attendees by providing reassurance; 80% of non-attendees are women. <p>3) <u>How the project would link in with other activities operating in the Borough that work in the same field of activity.</u></p> <ul style="list-style-type: none"> ➤ Can refer to other providers, such as Enterprise Coaches, after the course to enable clients to continue to develop their Business Plans, and particularly linking to the New Enterprise Allowance. <p>4) <u>What other specialist support services there are available for your target audience.</u> Aware of, and can refer to, other specialist support services, for example the Shaw Trust.</p>								
Deferred from December 2012 meeting.								
SG 1213 13	Mow Cop Residents' Association (MCRA)/Boiler Upgrade	£1,000.00. (minimum – "any amount	MCRA is a Residents' Association for the Mow Cop area. In 2011 they took on the lease of St. Thomas' Church Hall from St.	£2,000.00.	No.	£1,000.00 (gifts in kind).	Newchapel Ward.	£750.00.

REF	APPLICANT	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	AREA OF IMPACT	RECOMMENDATION
Page 16	in Community Hall.	would be welcome”).	<p>Thomas' Church to operate as a community hall.</p> <p>They are seeking £1,000.00 towards the cost of upgrading the boiler in the hall.</p> <p>Consideration of this application was deferred to enable the applicants to provide information about the organisations that currently use the Hall together with details of its booking policy.</p>					

Reason for deferment & applicant's response.

Further information about booking policy and organisations currently using the hall.

- A copy of the bookings for the hall for the first quarter of 2013, as of 16.1.13, has been supplied.
- They have a designated Bookings Officer, but do not have a Bookings Policy as such; they will refer any booking requests to their Management Committee if there are concerns – they state that “We wish to have the hall as inclusive as possible but we are mindful that we must not impact unduly on the neighbours”.
- Their standard charge is £15.00 for the first hour, and £10.00 for each hour thereafter, with the facility for a reduced charge on request for charitable events.
- The need for the replacement boiler has become greater since the original application since the water heating aspect has now broken down.

SG 1213 14	North Staffs Asperger & Autism Association (NSAAA)/Children's Social-Link Club.	£1,698.80. (Minimum £1,200.00).	<p>NSAAA is a local Registered Charity that provides support, help & advice to individuals with an Autistic Spectrum Condition, their parents & carers.</p> <p>They are seeking £1,698.80 to fund a social/activity project for children on the autistic spectrum with the aim of improving social & communication skills.</p> <p>NSAAA have received grants in the previous two years. The criteria state that “Projects that receive a Small Grant award in two consecutive financial years will not be able to apply in the following financial year”</p> <p>Consideration of this application was deferred to enable the applicant to provide details of the venues that it is proposed to use, and for clarification about the costs.</p>	£2,298.80.	<p>2010/11, £1,000.00 for Helpline service.</p> <p>2011/12, £1,000.00 for Adult social club.</p>	£600.00 – 60 volunteer hours per 12 months.	Borough-wide.	£0
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Reason for deferment & applicant's response.

1) Locations of sessions.

- Swimming & Inflatable Play - Jubilee Baths.

REF	APPLICANT	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	AREA OF IMPACT	RECOMMENDATION
<ul style="list-style-type: none"> ○ <u>Badminton</u> – Wolstanton High School. ○ <u>Soft Ball Play</u> – Fun Factory, Fenton.* <p>* Fenton facility is used because “Our young members are familiar with the Fenton soft play facility, and the staff who work there know them, or some of them. This provides our youngsters with a safe environment which reassures our youngsters; The Fenton soft play facility provides a discounted or subsidised deal for NSAAA that no facility in Newcastle can match”</p> <p><u>Whether costs are those quoted and include any charity discounts.</u> Costs included in application are actual costs, and include any charity discounts that they always ask for.</p>								
SG 1213 15	Newcastle Fair Trade Group/Promotion of Fairtrade within the Borough.	£450.00.	Newcastle Fair Trade Group is the local manifestation of the Fairtrade organisation that aims to promote fair trade products in Newcastle, including locally grown ethically produced products. They are seeking £450.00 to purchase a projector for use with a laptop for making presentations.	£450.00.	No.	N/A	Borough-wide.	£300.00.
SG 1213 16	Newcastle-under-Lyme Friendship Centre/Running Costs.	£1,250.00. (minimum £1,000.00).	Newcastle-under-Lyme Friendship Centre is a membership club that aims to provide companionship for over 55s living alone, and organising monthly meetings with speakers, as well as social events. They are seeking £1,250.00 for their annual running costs.	£2,112.00.	No.	No.	Borough-wide.	£0
SG 1213 17	Samaritans of Stoke & Newcastle/Core Funding.	£1,500.00. (minimum – “any amount would be welcome”).	Samaritans of Stoke & Newcastle are the local branch of a national Registered Charity with the core aim of providing emotional support to people with suicidal feelings, and to reduce the numbers of people who die through suicide. They are seeking £1,500.00 towards their annual running costs.	c£20,000.00.	2007/08, £1,730.00. 2008/09, £1,989.00. 2009/10, £1,920.00. 2011/12, £1,500.00.	£2,100.00, Stoke-on-Trent City Council.	Borough-wide.	£1,500.00
SG 1213 18 Page 17	Betley & District Village Hall/Refurbishment – Phase 4.	£2,500.00. (minimum – “we are grateful for what we receive”).	Betley & District Village Hall are in the process of a major improvement/refurbishment to the building and facilities therein. Phases 1 > 3 have been completed, and they are now seeking funds towards the costs of Phase 4 which covers:-	£15,000.00.	No.	£7,500.00, Staffordshire County Council – pending.	Halmerend Ward.	£1,750.00

REF	APPLICANT	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	AREA OF IMPACT	RECOMMENDATION
Page 18			<ul style="list-style-type: none"> ➤ Updating of the electrical infrastructure. ➤ Replacement flooring. ➤ Portable steps. ➤ Floor covering. ➤ Stage floor work. 					
SG 1213 19	Moseley Railway Trust(Apedale Valley Light Railway)/Transformation of waste-ground to a community activity area/event field	£2,500.00. (minimum £1,000.00),	<p>Moseley Railway Trust is a Registered Charity that aims to restore and preserve narrow-gauge railway equipment, and provide educational & recreational facilities thereof. They operate the Apedale Valley Light Railway.</p> <p>They are seeking £2,500.00 towards the cost of regenerating some waste land adjacent to the Apedale Valley Light Railway to provide space for community events.</p>	£5,100.00.	No.	Yes – Trust's own cash reserves.	Borough-wide.	£1,750.00
SG 1213 20	Gifted Workshops/TUNESday.	£1,950.00.	<p>Gifted Workshops is a Community Interest Company (CIC), based in Silverdale, that aims:-</p> <p>a) To provide valuable short breaks for families of children and young people with disabilities, so parents and carers can receive a break from their caring role.</p> <p>b) To bring together and foster understanding amongst young people from the diverse communities in Staffordshire.</p> <p>c) To provide music and creative arts workshops, short break activities and participate in various events within communities.</p> <p>d) To use dance, drama and music to share culture and experiences.</p> <p>They are seeking £1,950.00 for "TUNESday", after school evening workshops for disabled young people, their siblings and families, using music & movement.</p>	£1,950.00.	No.	N/A.	Borough-wide.	£1,500.00
SG 1213	Butt Lane Community & Training Centre/First Aid	£2,308.00 (minimum	Butt Lane Community & Training Centre are a Community Centre located in Butt Lane	£2,308.00.	No.	N/A.	Borough-wide.	£0

REF	APPLICANT	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	AREA OF IMPACT	RECOMMENDATION
21	for the Community.	acceptable – “negotiable”).	Ward. They are seeking £2,308.00 to provide First Aid training courses in partnership with the Red Cross.					
SG 1213 22	79 th U.R.C Scout Group/Flying High 2013.	£2,500.00 (minimum acceptable £1,250.00).	The Scouts are a well-known youth charity. 79 th U.R.C. Scout Group are organising the 2013 Gangshow, “Flying High 2013”, for Newcastle District Scout Movement.	£3,715.00.	No. An unsuccessful application for the same project was submitted in 2011/12	Ticket sales. Applications also submitted for Cultural Grants and Community Chest.	Borough-wide.	£0
SG 1213 23	Disability Solutions/Prevention of Social Exclusion.	£2,500.00 – (minimum – “The grant enables us to undertake the scheme for 12 months a smaller amount will reduce the service pro-rata.”).	Disability Solutions are a local Registered Charity that provides a range of services with and for people with a disability. They are seeking funds to provide monthly information and advice sessions across Newcastle.	£5,375.00.	2010/11 - £2,092.00, “Outreach Service”. 2011/12, £2,500.00, “Older People’s Outreach Service”.	No.	Borough-wide.	£0
SG 1213 24	ARCH North Staffs/ Sunshine Hub Children’s Project: Safe Transport to and from School	£1,800.00 (minimum acceptable £900.00).	Arch (North Staffs) is a local Registered Charity that provides a range of services, including supporting victims of domestic violence and their children. They are seeking £1,800.00 towards their Safe Transport scheme (part of their Sunshine Project) that provides safe transport to and from children living at Elizabeth House, their DV refuge in Newcastle.	£3,360.00.	2011/12, £1,467.00, for the same project.	£930.00 secured.	Borough-wide.	£1,250.00
SG 1213 25	Newcastle District Scouts/Archery Equipment.	£706.05 (minimum - “We would accept any award, although 50% would	The Scouts are a well-known youth charity. They are seeking £706.05 to purchase archery equipment for activities.	£706.05.	No.	No. State that they have considered Sports Council but	Borough-wide.	£0

REF	APPLICANT	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	AREA OF IMPACT	RECOMMENDATION
SG 1213 26	Keele University Students' Union/Keele SU Pool Bike Scheme.	be the ideal minimum"). £2,490.00 (minimum – 50% = £1,245.00.	Keele University Students' Union are a Students' Union under the terms of the 1944 Education Act. They are a Registered Charity. They are seeking £2,490.00 to purchase 6 bicycles + equipment to be available for short-term hire on campus and around the local area.	£2,810.00.	No.	not applied. £3,000.00 applied to Keele Key Fund for bike storage.	Keele Ward.	£1,250.00

BUDGET	GAP.	REF.	DATE REC.	ACKNOWLEDGED	APPLICANT.	PROJECT.	APPLIED.	APPLIED BALANCE.	GRANTED.	%	£ 22,000.00	ACTUAL BALANCE.	END DATE.	EVAL FORM.	C.R. ENTRY?	NOTES.	2011/12?	
June '12	SG 1213 01	09/05/12	10/05/12	10/05/12	Midlands Franco Anglo Association.	Consultation.	£ 976.99	£ 21,023.01	£ -	0%	£ 22,000.00	N/A			Yes		£ -	
June '12	SG 1213 02	10/05/12	10/05/12	10/05/12	Newcastle-under-Lyme Lions Club.	Message in a Bottle.	£ 1,000.00	£ 20,023.01	£ 800.00	80%	£ 21,200.00		Jun-13		Yes		£ -	
June '12	SG 1213 03	17/05/12	18/05/12	18/05/12	Vitalise.	Respite Care Breaks for Disabled People and Carers.	£ 1,179.75	£ 18,843.26	£ 1,179.75	100%	£ 20,020.25	N/A			Yes		£ -	
June '12	SG 1213 04	21/05/12	21/05/12	21/05/12	Savana.	Awareness raising for Newcastle residents aged 11 > 18.	£ 2,500.00	£ 16,343.26	£ 1,000.00	40%	£ 19,020.25		Jun-13		Yes		£ 1,000.00	
June '12	SG 1213 05	22/05/12	23/05/12	23/05/12	Newcastle-under-Lyme 50+ Forum.	50+ Forum Newsletter.	£ 1,000.00	£ 15,343.26	£ 590.00	59%	£ 18,430.25		Jun-13		Yes		£ -	
June '12	SG 1213 06	22/05/12	23/05/12	23/05/12	The North Staffordshire Polish Day Care Centre (NSPDCC).	Day Care Centre sessions.	£ 2,500.00	£ 12,843.26	£ 2,500.00	100%	£ 15,930.25		Dec-13		Yes		£ -	
Sep-12	SG 1213 07	02/07/12	03/07/12	03/07/12	Lifeworks Staffordshire	Lifeworks Library Resource Centre.	£ 2,000.00	£ 10,843.26	£ -	0%	£ 18,360.00	N/A			Yes		£ -	
Sep-12	SG 1213 08	16/07/12	17/07/12	17/07/12	Sandbourne Training & Development CIC.	Support for Women into Jobs.	£ 238.20	£ 10,605.59		0%	£ 18,360.00	N/A			Yes	Deferred	£ -	
Sep-12	SG 1213 09	13/08/12	22/08/12	22/08/12	North Staffs Special Adventure Playground	Refurbishment of outdoor play area for children with disabilities	£ 1,572.00	£ 9,033.59	£ 1,572.00	100%	£ 14,358.25		Sep-13	28.1.13	Yes		£ 1,500.00	
Sep-12	SG 1213 10	16/08/12	22/08/12	22/08/12	Sife Keele.	Working with Year 9 students to improve maths skills.	£ 1,500.00	£ 7,533.59	£ -	0%	£ 14,358.25	N/A			Yes		£ -	
Sep-12	SG 1213 11	20/08/12	22/08/12	22/08/12	Challenge North Staffs.	Challenge North Staffs, Newcastle-under-Lyme.	£ 2,052.00	£ 5,481.59	£ 2,052.00	100%	£ 12,306.25		Sep-13		Yes		£ -	
Sep-12	SG 1213 12	22/08/12	23/08/12	23/08/12	Newcastle-Staffs Foodbank.	Newcastle-Staffs Foodbank.	£ 2,000.00	£ 3,481.59	£ 2,000.00	100%	£ 10,306.25		Sep-13				£ -	
Dec-12	SG 1213 13	13/11/12	13/11/12	13/11/12	Mow Cop Resident's Association.	Boiler upgrade in community hall.	£ 1,000.00	£ 2,481.59									Deferred	£ -
Dec-12	SG 1213 14	14/11/12	14/11/12	14/11/12	North Staffs Asperger & Autism Association.	Children's Social - Link Club.	£ 1,698.80	£ 782.79									Deferred	£ 1,000.00
Mar-13	SG 1213 15	30/11/12	30/11/12	30/11/12	Newcastle Fair Trade Group.	Promotion of Fairtrade within the Borough.	£ 450.00	£ 332.79									£ -	
Mar-13	SG 1213 16	04/02/13	05/02/13	05/02/13	Newcastle-under-Lyme Friendship Centre	Running costs.	£ 1,250.00	-£ 917.21									£ -	
Mar-13	SG 1213 17	01/02/13	05/02/13	05/02/13	Samaritans of Stoke & Newcastle.	Core funding.	£ 1,500.00	-£ 2,417.21									£ 1,500.00	
Mar-13	SG 1213 18	06/02/13	08/02/13	08/02/13	Betley Village Hall.	Refurbishment Project - Phase 4.	£ 2,500.00	-£ 4,917.21									£ -	
Mar-13	SG 1213 19	06/02/13	07/02/13	07/02/13	Moseley Railway Trust.	Transformation of waste-ground to a community activity area/event field	£ 2,500.00	-£ 7,417.21									£ -	
Mar-13	SG 1213 20	06/02/13	07/02/13	07/02/13	Gifted Workshops.	TUNESdays	£ 1,950.00	-£ 9,367.21									£ -	
Mar-13	SG 1213 21	07/02/13	07/02/13	07/02/13	Butt Lane Community & Training Centre.	First Aid for the community.	£ 2,308.00	-£ 11,675.21									£ -	
Mar-13	SG 1213 22	13/02/13	13/02/13	13/02/13	79th URC Scout Group.	"Flying High 2013".	£ 2,500.00	-£ 14,175.21									£ -	
Mar-13	SG 1213 23	13/02/13	13/02/13	13/02/13	Disability Solutions.	Prevention of social exclusion.	£ 2,500.00	-£ 16,675.21									£ 2,092.00	
Mar-13	SG 1213 24	13/02/13	13/02/13	13/02/13	ARCH North Staffs.	Sunshine Hub Children's Project: Safe Transport to and from School	£ 1,800.00	-£ 18,475.21									£ 1,467.00	
Mar-13	SG 1213 25	13/02/13	14/02/13	14/02/13	Newcastle District Scouts.	Archery Equipment.	£ 706.05	-£ 19,181.26									£ -	
Mar-13	SG 1213 26	13/02/13	14/02/13	14/02/13	Keele University Students Union.	Pool Bicycle scheme.	£ 2,490.00	-£ 21,671.26									£ -	
					Average		£ 43,671.79		£ 11,693.75	46%								
							£ 1,679.68		£ 520.00									

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LOCAL AGENDA 21 ENVIRONMENTAL 'GREEN GRANTS' – 2012/2013

NO.	ORGANISATION	PROJECT	CURRENT STATUS
1.	77 th Audley Scout Group (Chris Symonds)	Re: Planting a garden area	Cheque for £103.00 issued on 16.05.12
2.	Hollywood Close Residents Association (Tina Grocott)	Currently awaiting a completed application form	
3.	Audley Rural Parish Council (Clare Pellatt)	Re: Planting around Church Bank, memorial pit wheel	Cheque for £150.00 issued on 12.07.12
4.	John Street/Nash Street Alleygate Association (Tim Bates)	Re: Purchase of lawn mower for maintaining garden space	Cheque for £250.00 issued on 05.07.12
5.	Midsummer Mayhem Stakeholder Group (Cllr. Elizabeth Shenton)	Re: Support for hosting the Midsummer Mayhem Event	<ul style="list-style-type: none"> • Cheque for £250.00 issued on 12.07.12 • Work completed on 13.12.12
6.	Hassell Primary School (Kirsty Broome)	Re: Grow with us – Hassell Horticultural Project	Currently awaiting completed Terms & Conditions
7.	NCHS – The Science College (Vickie Keeling)	Re: Back to Nature – building/distributing bird boxes	Cheque for £250.00 issued on 19.09.12
8.	St Saviours C E School (Mrs Broomfield)	Re: Mucky Pups Garden Club	Cheque for £250.00 issued on 12.09.12
9.	St Mary's Catholic Primary School PTFA (Philippa Crawford)	Re: Creation of a school pond/wildlife area	Cheque for £250.00 issued on 19.09.12
10.	Status Grow (Wildlife Garden) (Jayne Fair)	Re: Wildlife Garden	Cheque for £250.00 issued on 01.11.12
11.	Ashfields Residents Association (Sylvia Butler)	Currently awaiting a completed application form	
12.	St Wulstan's Catholic Primary School (Alison Wainwright)	Re: School Grounds Environmental Project	Cheque for £250.00 issued 23.01.13
13.	St Thomas' CofE Primary School (Wendy Birchall)	Re: Litter Picking and Wildlife Habitats	Cheque for £239.48 issued 16.01.13
14.	Friends of Kidsgrove Station Gardens (Carol Brammer)	Re: Supporting Wildlife at Kidsgrove Station Gardens	Application received awaiting approval
15.	Podmore Conservation Group (Roland Minshall)	Re: Bird Conservation at Halmerend	Application received awaiting approval

BUDGET SUMMARY – 2012/13 – up to 13.02.13

Budget for 2012/13 (£4,000 + £750 transferred from 2011/12 Budget)	4,750.00
Total number of cheques issued to 13.02.13 = 10	£2,242.48
Current Balance	£2,507.52

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NEWCASTLE BOROUGH COUNCIL GRANT FUNDING – APPEALS PROCEDURE

1. Introduction

1.1 This procedure relates to the following grant schemes for voluntary & community groups that Newcastle-under-Lyme Borough Council provides:-

- Community Chest.
- Cultural Grants.
- Homelessness Grants.
- Small Grants.

1.2 This procedure does not relate to:-

- Grant schemes that Newcastle-under-Lyme Borough Council provides to individuals.
- Grant schemes that fall outside of the remit of the Council's Grants Assessment Panel.
- Grant schemes that Newcastle-under-Lyme Borough Council administers on behalf of third parties, e.g. Sports Council.
- Third Sector Commissioning.

1.3 This procedure is intended to operate in line with Staffordshire Compact, particularly:-

- The Funding, Commissioning & Procurement Code of Practice.
- Compact Resolution Process.

2. Purpose

2.1 The purpose of this procedure is to provide a fair & transparent procedure by which voluntary & community organisations who feel that a decision not to award them a grant, or to award them a grant lower than the level they applied for, can lodge an appeal against that decision.

3. What constitutes a legitimate appeal?

3.1 Appeals can only be lodged on the basis that the decision was:-

- Made contrary to the correct procedures.
- Failed to take into account relevant information supplied by the applicant that might have led to a different decision being made.



3.2 Appeals cannot be lodged solely on the basis that the applicant feels that that have been hard done by – “It’s not fair” is not adequate grounds for an appeal.

4. **Appeals process**

4.1 Unsuccessful applicants will be informed of their right to Appeal, and be issued with this document and a Grants Appeals form, with their notification letter.

4.2 The appellant should complete and return the Grants Appeal form within 7 days of receipt of the notification letter from the Borough Council.

4.3 The appellant will receive a formal acknowledgement of their Appeal within 3 working days of receipt.

4.4 The Chair of the Grants Assessment Panel, shall co-ordinate an investigation into the appeal, incorporating, if necessary, a third party. A formal reply will be given within 20 working days of the receipt of the Appeal.

5. **Outcomes**

5.1 An Appeal can arrive at the following possible outcomes:-

- Appeal not upheld.
- Appeal found to be worthy of further consideration, with application to be presented for reconsideration at the next meeting of the Grants Assessment Panel.
- Appeal upheld and grant (full or partial) awarded.

5.2 For the purpose of this procedure, the decision of the Grants Assessment Panel shall be final.

To obtain an Appeal Form, please contact Robin Wiles on (01782) 742493 or robin.wiles@newcastle-staffspartnership.org.uk

GRANTS APPEAL

1. Introduction

- 1.1 A Grants Appeal procedure was introduced in September 2010 – this allows applicants to appeal against a decision to award them no grant, or a grant at a lower level than applied.
- 1.2 Appeals can only be lodged on the basis that the decision was unsound, and not on the basis that it wasn't fair.
- 1.3 Since introduction, no appeal has been made.

2. Issue

- 2.1 Should an appeal be upheld, one of the options for redress is to award the appellant the grant originally applied for.
- 2.2 Officers have identified that, although the risk of this happening is low, the funds for paying the grant would need to be identified.
- 2.3 This could present a particular problem if a successful appeal relates to a grant decision made by during the last quarter of the financial year when it is reasonable to expect most, if not all, of a grants budget to have been spent.

3. Recommendation

- 3.1 Leaving matters as they are is unsatisfactory; having identified the risk, however unlikely, it cannot be ignored.
- 3.2 Establish a contingency account to be ethically invested (thereby attracting interest), with the aim of maintaining the account at a minimum level that equates to the maximum grant that could be awarded following a successful appeal. This could be started using underspend from the 2012/13 budget. Interest accumulated could be redeployed into the grants budget.

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CULTURAL GRANTS

Submitted by: Executive Director – Operational Services

Portfolio: Culture and Active Communities

Ward(s) affected: All

Purpose of the Report

To consider the attached applications for Cultural Grants.

Recommendations

- (a) To approve the recommendation as indicated in the report.
- (b) Panel to consider a temporary proposed change to the criteria

Reasons

To support local art and community groups to develop cultural activities and events for the community.

1. **Background**

- 1.1 The Council has always maintained its support to local organisations by providing a fund, which is allocated to cultural activities. This allows groups or organisations to apply for grants up to £1500 in any one year.
- 1.2 A temporary change in the criteria is recommended in respect of the First World War Centenary commemorations

2. **Issues**

- 2.1 The list as shown in Appendix A identifies the Groups applying for funding this round.
- 2.2 2014 will mark the centenary of the start of the First World War. The war will be commemorated by cultural and community organisations throughout Staffordshire between 2014 and 2018. In order to encourage and support our communities to celebrate, commemorate and mark this centenary we propose the addition of the following words to the Cultural Grant Criteria for the years 2013/14-2018/19:

'The panel will look favourably on projects which aim to commemorate the centenary of the First World War with particular reference to the Borough and its residents, and which take place between 2014-18.'

3. **Outcomes Linked to Corporate Priorities**

- 3.1 The organisations cater for the following Council Corporate Priorities:

No. 1 – Creating a Cleaner, Greener and Safer Borough
No. 2. - Creating a Borough of Opportunity
No. 3. - Creating a Healthy and Active Community

4. **Legal and Statutory Implications**

There are no statutory or legal implications.

5. **Financial and Resource Implications**

- 5.1 The amount allocated for 2012/13 is £14,360. If all the grants are approved to the sum of £10300, this will leave a balance of -£4967.50.

6. **Major Risks**

- 6.1 Events may be unable to take place if funding is not available.

7. **List of Appendices**

Appendix A – list of organisations seeking grant aid

Appendix B – Spreadsheet of awards and balance 2012-2013

APPLICANT	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	RECOMMENDATION
Fit to Dance	12/13/13	£1000	Fit to Dance is a community group which provides weekly dance/exercise classes for over 50s in Chesterton. Formed in 2007 with the Borough's help they employ a professional teacher. They have taken part in a number of dance festivals at the Regent, the Audley Theatre and the Mitchell. The majority of members are from Newcastle including rural districts. They are seeking funds for 17 weeks of dance tutoring from April-July 13 and also a budget of £25 per person towards costumes so they can take part in a show at the Mitchell in July	£1250	None	£250 from own funds	£550
The Daleian Singers	12/13/14	£1500	A male voice choir , based in Newcastle, open to all ages and abilities. Over 50% of members live in Newcastle. They perform concerts for local organisations to help them raise funds e.g. Douglas MacMillan, Donna Louise Trust and the Paediatric Intensive Care Unit. They sing across the borough and sang at the Mayor's Christmas lunch and the opening of the bandstand at Silverdale Cemetery. Members are aged between 20-late 80s. Membership has increased in the past year and the choir need new uniforms (jackets and ties) as those they wear now are not available. Uniform is important to preserve the professional appearance of the choir.	£6760	None	£2500 Daleian Singers If successful will apply to Barracks Trust, Staffs Community Arts Fund and Awards for All	£1000
Penkhull Festival of Music and Art	12/13/15	£1500	Established over 40 years ago the Penkhull Festival of Music and Art takes place over 3 days and brings professional artists to North Staffs, particularly those at the beginning of their careers. Tickets are kept low – at 310 to make concerts accessible. Local schools display artwork during the festival and free workshops have been provided for schools and they want to develop this. Audiences come from all over North Staffs but the majority live in ST5. They seek funding for the 2013 festival. They want to provide 2 workshops, one for adults, one for children at modest cost and one free workshop for schools. They believe that young people should have access to the best musicians/educators to raise expectations and develop creativity. All Newcastle schools will be contacted. There will also be a screening of The Artist with live pianist and percussionist. All events will be held at Penkhull Community Centre.	£8100	None	Anonymous donation £1000 (confirmed) Annual subs from friends and patrons £1625 (unconfirmed) Sponsorship £800 (confirmed)	£750
North Staffs Carers Association	12/13/16	£1500	North Staffs carers offers services to unpaid carers aged 5 years and over, offering advice, information and free activities to allow carers to be fit, healthy and informed. They currently have almost 6000 carers registered across North Staffs. They are seeking funds for Gifted Workshops for Young Carers – a series of 6 workshops in rapping, mc'ing and singing designed to involve and introduce young carers to worldwide styles of music and media. These will allow young careers to be children for a few hours without the worries of caring for another person. Due to their caring responsibilities young carers often forgo their opportunity to play, socialise, form relationships/friendships and learn. These workshops would benefit 66 carers. The grant would be to pay for two facilitators from gifted during Summer 2013.	£1500	None	Donation £150 (confirmed)	£1000

APPLICANT	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	RECOMMENDATION
Recreational Arts and Crafts	12/13/17	£900	This group was set up in 2011 and meet weekly. They meet at the Pavilion at Chesterton park and carry out various arts and craft projects for example flower arranging, card making, watercolours, acrylics, jewellery making, ceramics and wax art. The club gives the members respite, confidence, boosts self esteem and helps them gain new skills and make new friends. A grant is needed to pay tutors fees and for materials.	Not stated	None	Community Chest (applied but missed deadline)	£0 as it is an ongoing activity rather than a project
Betley Amateur Theatrical Society (BATs)	12/13/18	£1500	BATs exist to provide community entertainment, develop understanding of theatrical practice, and encourage friendship, confidence and teamwork. For over 40 years they have held productions in Betley Village Hall including plays, pantomimes, variety shows etc. Members are aged from 7 to 80. They also offer opportunities for lighting, artwork, construction and costume etc. They are seeking funding to replace the lighting with LED energy saving equivalents to improve the facilities and to save energy by 66%. They plan to replace 25% of the lighting in 2013 following an assessment of the hall's energy use that requires urgent action.	£8160	None	Betley Horticultural Society – Betley Bonfire Awards £2000 (unconfirmed) BATs own funds £500 (confirmed)	£1000
21 st Hartshill Scouts	12/13/19	£1000	Hartshill Scouts are celebrating their 100 th anniversary in 2013. They are arranging a community activity day in June. As a permanent reminder they have secured a Young Roots grant they will be running a project to link the local tile industry heritage – including an oral history project leading to a piece of permanent artwork through the medium of tiles. They have a fire pit supported by the Realise Foundation and it is this that will be adorned with the tiles. They seek funding for their Centenary Celebration Camp Fire Singing Project . They want to work with young people and professional musicians they will teach traditional and modern camp fire songs. They will use young musicians from within their membership. The group will come together to sing at the final performance around the fire pit. It will be a project to involve the community and give young people the chance to work with musicians and to enjoy music.	£1400	None	Using some of the Young Roots grant towards the project (confirmed)	£0 community involvement not felt to be sufficient
Action Apedale	12/13/20	£1400	Action Apedale is a voluntary organisation, based at Apedale Heritage Centre that offers activities for vulnerable and socially excluded people to feel valuable members of their local community. They also help to provide people with new skills to encourage them to progress to voluntary employment or further education. Their location lends itself to encourage conservation and environmentally friendly activities including rag rug making, willow weaving, stone walling, knitting, exercise, gardening and poetry. They are seeking funding to run a 6 week willow weaving course that creates willow sculptures for display and woven baskets to support social enterprise	£1460	2011 £1000	Santander Community Fund £3000 (uncon)	£1000

BUDGET 2012/13

£ 14,360.00

GAP.	REF.	APPLICANT.	PROJECT	APPLIED.	GRANTED.	ACTUAL BALANCE.	NOTES.
11/06/12	12/13/01	North Staffs Symphony Orchestra	Annual Four Concert Programme	£1,500.00	£ -	£ 14,360.00	deferred
11/06/12	12/13/02	Letting in the Light	Animate Digital Media	£1,500.00	£ 1,500.00	£ 12,860.00	successful
11/06/12	12/13/03	North Staffs Special Adventure Playground	Christmas Variety Show	£600.00	£ 600.00	£ 12,260.00	successful
11/06/12	12/13/04	Newcastle Drama and Music Festival	Festival for Music Speech & Drama	£1,500.00	£ 1,000.00	£ 11,260.00	successful
11/06/12	12/13/05	Keele Concerts Society	Taiko Drumming Workshops	£1,400.00	£1,400	£ 9,860.00	successful
11/06/12	12/13/06	New Vic Borderlines	Midsummer Nights Dream	£1,390.00	£ 1,390.00	£ 8,470.00	successful
11/06/12	12/13/07	Caudwell Children	Drama & Creative Writing Workshops	£1,500.00		£ 8,470.00	deferred
11/06/12	12/13/08	Friends of Borough Museum	Bandstand Project on Brampton Park	£705.00	£ 705.00	£ 7,765.00	successful
				£10,095.00	£6,595.00	£ 7,765.00	
10/09/12	12/13/01	North Staffs Symphony Orchestra	Annual Four Concert Programme	£1,500.00	£ 1,000.00	£ 6,765.00	successful
10/09/12	12/13/07	Caudwell Children	Drama & Creative Writing Workshops	£1,500.00	£ -	£ 6,765.00	rejected
10/09/12	12/13/09	Marsh Hall Community Centre	Willowcraft sculpture workshops	£582.50	£ 582.50	£ 6,182.50	successful
10/09/12	12/13/10	CEDARS	A Year of Textiles	£1,500.00	£ -	£ 6,182.50	deferred
				£5,082.50	£ 8,177.50	£ 6,182.50	
12/12/12	12/13/10	CEDARS	A Year of Textiles	£1,500.00	£ -	£ 6,182.50	rejected
12/12/12	12/13/11	Dove Bank Primary School PTFA	Earth and Beyond	£850.00	£850.00	£ 5,332.50	successful
12/12/12	12/13/12	Freerange Theatre	Drama Programme Madeley	£1,450.00	£ -	£5,332.50	rejected
				£3,800.00	£ 9,027.50	£5,332.50	
04/04/13	12/13/13	Fit to Dance	Icons and Legends show	£1,000.00			
04/04/13	12/13/14	The Daleian Singers	Replacement Uniforms	£1,500.00			
04/04/13	12/13/15	Penkull Festival of Music and Art	Penkull Festival of Music and Art	£1,500.00			
04/04/13	12/13/16	North Staffs Carers Association	Gifted Workshops for Young Carers	£1,500.00			
04/04/13	12/13/17	Recreational Arts and Crafts	Tutor fees/materials	£900.00			
04/04/13	12/13/18	BATs	Energy Efficient Stage Lighting	£1,500.00			
04/04/13	12/13/19	21st Hartshill Scouts	Centenary Celebration Campfire Singing Project	£1,000.00			
04/04/13	12/13/20	Action Apedale	Willow Weaving	£1,400.00			
				£10,300.00			

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